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Poole Hockey Club Constitution

1 The Name, Location, Objects and Type of Club

- 1.1 The name of the Club shall be Poole Hockey Club (PHC).
- 1.2 The Club shall be situated in the County of Dorset.
- 1.3 The objects of the Club shall be;
 - 1.3.1 The recruitment and development of children and young people into the sport of hockey as players, leaders/coaches, umpires and administrators.
 - 1.3.2 The provision of playing, leading/coaching, umpiring and administrative opportunities at a participation, development and performance level.
 - 1.3.3 To provide equity of opportunity across all areas of the club, to encourage inclusion by minority groups.
 - 1.3.4 To provide a safe, effective and child friendly environment in which to play and learn hockey.
- 1.4 The Club shall be a members club open to all.

2 Membership

- 2.1 Playing membership is open to all and subject to a completed application and payment of the appropriate fees. Membership to all individuals aged 18 or under is subject to the completion of parental consent and the payment of appropriate fees.
- 2.2 Membership fees will be charged as agreed at the Clubs Annual General Meeting.
- 2.3 On the recommendation of the Management Committee Honorary members (including a President and Vice Presidents) may be elected at any General Meeting of the Club provided always that the number of Honorary Members at any one time shall not exceed 25. A two-thirds majority of members present shall be necessary at such an election. Honorary members may be elected for life or for such other period as the General Meeting may deem expedient and they shall be entitled to all the privileges of membership except that they shall not be entitled to vote at meetings or serve as Officers or on the Management Committee.

3 Committee and Officers

- 3.1 The affairs of the Club shall be managed by the Management Committee of PHC except for matters reserved for the club in Annual General Meeting.
- 3.2 The Management Committee shall consist of a Chairman, Secretary and Treasurer who shall be elected by the Club in Annual General Meeting.

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3.3 The Management Committee may appoint one or more additional officers to the Committee for such purposes as it may deem appropriate.

3.4 At all meetings of the Management Committee three shall form a quorum.

3.5 The elected Chairman, Treasurer and Secretary of the Club shall be the signatories for all payments made by PHC, of which two of the named must counter sign each and every payment.

3.6 The Treasurer in consultation with the Management Committee shall be responsible for recording all financial income and expenditure of the Club and for presenting audited accounts at each Annual General Meeting of the Club.

4 Payments or Benefits

4.1 The Management Committee may appoint paid part-time staff for specific coach development projects. Such projects are at the complete discretion of the Management Committee; however they must be PHC projects.

4.2 The appointment of any and every paid member of staff must be reviewed and confirmed at each AGM of PHC.

5 Annual General Meeting

5.1 An Annual General Meeting of the Club shall be held once a year and 15 months shall not elapse without such a meeting. At this meeting the following business shall be conducted;

- a) The presentation and (if accepted) the passing of the accounts for the previous year,
- b) The election of the Officers,
- c) Further matters set out in the notice convening the meeting.

5.2 Notice of the time of the Annual General Meeting shall be posted for a period of at least 14 days before the date of such a meeting.

5.3 An Extraordinary General Meeting may be called at any time by the Management Committee or by three members making a written request to the Management Committee for such a meeting. Such request must state the purpose for which the meeting is required.

5.4 Every member of the Club shall be entitled to be present and to vote at any General Meeting of the Club and should there be equality on any voting issue the Chairman of the meeting shall have the casting vote.

5.5 The quorum at any general meeting shall be 10.

6 Subscriptions

6.1 Subscription charges for the Club shall be agreed at the Annual General Meeting.

6.2 If any member shall fail to pay their subscription by 1st October the Honorary Treasurer shall have the authority to send such a member a notice in writing to their address as recorded

in the books of the Club calling on such a member to pay the same within seven days. If such member fails to pay their subscription the Management Committee shall be entitled to terminate their membership without further notice and in any event their rights and privileges of membership of the Club shall lapse at the end of the seven days.

7 Conduct of Members

7.1 The Management Committee may suspend the membership of any member whose conduct has been, in the opinion of the Committee, contrary to the interests of the Club.

7.2 The Committee shall have the power to expel any member who shall offend against the rules of the Club or whose behaviour shall in the opinion of the Committee render him or her unfit for membership of the Club. Before any such member is expelled the Honorary Secretary shall give that member seven days written notice to attend a meeting of the Committee and shall inform that member of the complaint made against them. No member shall be expelled without first having the opportunity of appearing before the Committee and answering complaints made against them nor unless at least two thirds of the Committee then present vote in favour of their expulsion. Any member expelled in accordance with the rules or otherwise ceasing to be a member of the Club shall forfeit all rights and privileges of membership.

8 Changes to the Constitution of the Club

8.1 These rules may be altered, added to or revoked, in accordance with clubs and association law, by majority comprising two-thirds or more of the members present and entitled to vote at any General Meeting of the Club.

9 Dissolution of the Club

9.1 If the Club shall pass in General Meeting, by a majority comprising two-thirds or more of the members present and entitled to vote, a resolution of intention to dissolve the Club, Committee shall take immediate steps to convert all of the assets of the Club into money.

The proceeds of the conversion shall be used by the Management Committee firstly to discharge all the debts and liabilities of the Club. Any balance shall be donated to a body or bodies having similar objects determined at a General Meeting.

We the undersigned, as elected officers of the Club, confirm the validity and accuracy of this constitution, with no changes;

Name: A. COLLYER

Name: R. PARKER

Signature: 

Signature: 

Position: CHAIRMAN

Position: SECRETARY

Date: 13/6/09

Date: 13/6/09